



## ***Farmland Conservation Easement Commission Minutes***

***Jefferson County Courthouse***

***311 S Center Ave, Rm 203***

***Jefferson, WI 53549***

***Monday, February 16, 2015 @ 12:30 pm***

**Members: Margaret Burlingham (Chair), Walt Christensen (Vice Chair), Steve Nass (Secretary), Mariah Hadler, and Blane Poulson.**

**1. Call to Order:**

The monthly meeting was called to order by Margaret Burlingham at 12:30 pm. Committee members Margaret Burlingham (Chair), Walt Christensen (Vice Chair), Steve Nass (Secretary), Mariah Hadler (@ 12:45), and Blane Poulson were present. Also in attendance were, Gerry Kokkonen, Land & Water Conservation Department (LWCD), Kim Liakopoulos, LWCD, and Michelle Staff, Planning & Zoning Department.

**2. Roll Call (Establish a Quorum):**

A quorum was established.

**3. Certification of Compliance with the Open Meetings Law:**

It was determined that the committee was in compliance with the Open Meetings Law.

**4. Review of the February 16, 2015 Agenda:**

The February agenda was reviewed by the committee members. No changes were proposed.

**5. Public Comment:**

There were no comments at this time.

**6. Communications:**

There were no communications at this time.

**7. Review & Approval of the January 19, 2015 Meeting Minutes:**

Blane Poulson made a motion to approve the January 19, 2015 meeting minutes as written, Steve Nass seconded. Motion carried 4/0.

**8. Discussion and possible action on PACE applications:**

**a. Greg Wilke, Town of Waterloo**

Margaret Burlingham informed the commission that Greg Wilke approved the reappraisal and NRCS is waiting on a clear title from Greg Wilke before moving forward. Gerry Kokkonen told the commission that he's in contact with the County Surveyor in regard to a legal description to add to the easement language.

**b. Cliff Haberman, Town of Milford**

Nothing new at this time.

**c. Gary & Mary Ann Kunz Trust, Town of Sumner**

Nothing new at this time.

**d. Duane Koch, Town of Farmington**

Nothing new at this time.

**e. Timothy Hunn, Town of Aztalan**

Nothing new at this time.

**9. Resolution to the State for Protection of Land in Agriculture Enterprise Areas (AEA):**

Blane Poulson has nothing new to report at this time but will bring information to the March meeting.

**10. Impact Fees for Annexing Land Out of Urban Service Areas:**

Steve Nass will broach this subject with the Jefferson County Task force and ask for their input when time allows.

**11. Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements:**

Gerry Kokkonen is waiting to finish the baseline maps until Cliff Haberman removes the parcels he doesn't want in the easement.

**12. Planning 2015:**

Discussion on attached item #12.

**13. Discussion on future events that the Farmland Conservation Easement Commission would like to participate in and Community Outreach:**

See agenda item #12.

**14. Future Meeting:**

March 16, 2015 at 12:30 pm in Room 203.

**15. Suggestions for the Next Agenda:**

Items #8 - #11, #13

**16. Adjournment:**

Blane Poulson made a motion to adjourn at 1:25 pm, Walt Christensen seconded. Motion carried 5/0.